

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

N 8900.379

National Policy

Effective Date:
8/23/16

Cancellation Date:
8/23/17

SUBJ: Remote Pilot Examiners (RPE)

1. Purpose of This Notice. This notice allows the authorization of designees to issue Remote Pilot Certificates with small Unmanned Aircraft Systems (sUAS) ratings. It provides guidance and policy to aviation safety inspectors (ASI) who manage Designated Pilot Examiners (DPE).

2. Audience. The primary audience for this notice is Flight Standards District Office (FSDO) ASIs. The secondary audience includes Flight Standards branches and divisions in the regions and in headquarters (HQ).

3. Where You Can Find This Notice. You can find this notice on the MyFAA employee Web site at https://employees.faa.gov/tools_resources/orders_notices. Inspectors can access this notice through the Flight Standards Information Management Systems (FSIMS) at <http://fsims.avs.faa.gov>. Operators can find this notice on the Federal Aviation Administration's (FAA) Web site at <http://fsims.faa.gov>. This notice is available to the public at http://www.faa.gov/regulations_policies/orders_notices.

4. Background. The creation of Title 14 of the Code of Federal Regulations (14 CFR) part 107 has necessitated the issuance of Remote Pilot Certificates with sUAS ratings to certain individuals. Remote Pilot Certificates with sUAS ratings will be issued by ASIs and Remote Pilot Examiners (RPE).

5. FAA Orders and Software Updates. FAA Order 8900.1 (Aviation Safety Inspector Handbook) and FAA Order 8900.2 (General Aviation Airman Designee Handbook) are currently being revised to address the appointment, selection, oversight, renewal, and termination of these designees. The enhanced Vital Information Database (eVID) is also being updated, to accept the RPE authorization. This notice allows immediate authorization of RPEs under the following policy until the respective FAA orders and software have been updated:

a. Current DPEs may add the additional RPE authorization by completing the required Small Unmanned Aircraft Systems (sUAS) DPE Training course, offered by the Designee Standardization Branch (AFS-640). Designees with current profiles in the Designee Registration System (DRS) will receive an email with the link to the training. A record of this training must be maintained in the DPE's office file.

b. This notice does not contain provisions to appoint new individuals as RPEs, if those individuals do not currently hold a certificate of designation as a pilot examiner.

6. Action. Procedures:

a. The DPE completes the required training, discussed above.

b. The DPE sends an email to the Delegation Program Branch (AFS-650). The email address is 9-amc-afs650-neb@faa.gov.

(1) The email will include a statement that the DPE has completed the Small Unmanned Aircraft Systems (sUAS) DPE Training and understands that he/she is now authorized as an RPE.

(2) The email will include a copy of the completion certificate of the training, attached to the email.

(3) The email must include a courtesy copy to the DPE's principal operations inspector (POI) and the POI's Front Line Manager (FLM). The POI will ensure that a copy of the training certificate is placed in the DPE's office file.

(4) This email will be used by AFS-650 in maintaining a SharePoint site, easily viewable by all of Flight Standards (AFS), and used by the Airmen Certification Branch (AFS-760) in lieu of eVID to determine which individuals are authorized to issue Remote Pilot Certificates with sUAS ratings. The SharePoint site is available at <https://avssp.faa.gov/avs/afs600/AFS-600/afs650/RPE/SitePages/Home.aspx>.

c. When eVID becomes capable of accepting RPE as an authorization, AFS-650 will notify all affected ASIs and their FLMs that the RPEs must now be entered into eVID. This must be accomplished within 30 calendar-days.

Note: After 30 calendar-days, eVID will be the sole system of record for RPE authorizations. AFS-760 will no longer reference the SharePoint site maintained by AFS-650, and those RPEs *not* entered into eVID will no longer be authorized to issue certificates.

d. The POI will update the DPE's Certificate of Authority (COA) letter, at the next renewal, to reflect the additional RPE authorization granted.

7. Disposition. We will incorporate the information in this notice into FAA Order 8900.1 and FAA Order 8900.2 before this notice expires. Direct questions concerning the information in this notice to the Regulatory Support Division (AFS-600) at (405) 954-4431.



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